



SRK INSTITUTE OF TECHNOLOGY
Enikepadu, Vijayawada 521108
Approved by AICTE, Affiliated to JNTUK, Kakinada
(ISO 9001:2015 Certified Institution)

Date: 24/08/2019

CIRCULAR

This is to inform I B.Tech faculty members that a meeting will be convened in English Language laboratory at 4PM on 27/08/2019 to appoint **Mentors** for the academic year 2019-2020 for B.Tech I-I students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for every 16-20 students.
2. To discuss the duties and role of mentors.

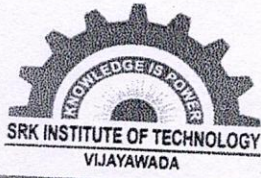
Sadmaja
The Head, Dept. of S&H

[Signature]
Principal

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1. All HODs *MBA* *CE* *IT* *Quate* *CSE&MCA*
2. S&H Faculty *[Signatures]* *S&H*
3. AO *[Signature]*
4. Notice board

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SRK Institute of Technology
ENIKEPADU, VIJAYAWADA-521 108.



SRK INSTITUTE OF TECHNOLOGY
Enikepadu, Vijayawada 521108
Approved by AICTE, Affiliated to JNTUK, Kakinada
(ISO 9001:2015 Certified Institution)

Date: 27/08/2019

Meeting Minutes

A meeting was convened by the Head, Department of S&H for all faculty members of I B.Tech on 27/08/19.

Resolutions:

It was decided that the appointed mentors would

1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.

The Head, Dept. of S&H

Principal

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1. All HODs
2. S&H Faculty
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(ISO 9001:2015 Certified Institution)

Date: 28/08/2019

CIRCULAR

With reference to the meeting conducted on 27/08/2019 in English Language laboratory, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech I-I students.

S. No	Name of the mentor	Year/ Branch	Regd.No		No of students	Signature of the mentor
			From	To		
1	Ms. M.V.Elizabeth	I/CE	19X41A0101	19X41A0104	13	
		I/ME	19X41A0301	19X41A0309		
2	Mr. Yellamanda Vusa	I/ECE-A	19X41A0401	19X41A0418	18	
3	Mr. K.Naga Raju	I/ECE-A	19X41A0419	19X41A0435	17	
4	Ms. V.Prasanthi	I/ECE-A	19X41A0436	19X41A0453	17	
5	Ms. S.Kalpna	I/ECE-B	19X41A0454	19X41A0470	17	
6	Mr. K.Basava Raju	I/ECE-B	19X41A0471	19X41A0487	17	
		I/ECE-B	19X41A0488	19X41A04A4		
7	Ms.G.Koteswaramma	I/EEE	19X41A0201	-----	1	
8	Ms. S.Suman	I/CSE-A	19X41A0501	19X41A0516	16	
9	Dr. N.Sridevi	I/CSE-A	19X41A0517	19X41A0532	16	
10	Mr. Raheem Sheik	I/CSE-A	19X41A0533	19X41A0548	16	
11	Mr.G.Praveen	I/CSE-A	19X41A0549	19X41A0564	16	
12	Dr. A.Padmaja	I/CSE-B	19X41A0565	19X41A0582	18	
13	Mr. B.V.Rama Krishna Rao	I/CSE-B	19X41A0583	19X41A05A1	19	
14	Dr. G.Maithreyi	I/CSE-B	19X41A05A2	19X41A05C0	19	
15	Mr. D.Anand	I/IT	19X41A1201	19X41A1220	20	
16	Ms. B. Sowjanya	I/IT	19X41A1221	19X41A1239	19	
17	Ms. D.Udaya Keerthi	I/IT	19X41A1240	19X41A1258	19	

The Head, Dept. of S&H

Principal

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1. All HODs
 2. S&H Faculty
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DEPARTMENT OF CIVIL ENGINEERING

Date: 6/06/2019

CIRCULAR

This is to inform faculty members that a meeting will be convened in Civil HoD Chamber at 4.00 PM on 7/06/2019 to appoint **Mentors** for the academic year 2019-2020 for B.Tech II-I, III-I & IV-I students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for every 16-20 students.
2. To discuss the duties and role of mentors.

J. Lakshmi
The Head, Dept. of Civil
6/6/19

[Signature]
Principal

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Date: 11/06/2019

Meeting Minutes

A meeting was convened by the Head, Department of Civil for all faculty members of II-I, III-I & IV-I B.Tech on 7/06/2019.

Resolutions:

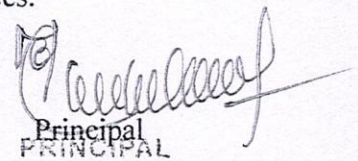
It was decided that the appointed mentors would

1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.

The Head, Dept. of Civil
11/6/19

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DEPARTMENT OF CIVIL ENGINEERING

Date: 11/06/2019

CIRCULAR

With reference to the meeting conducted on 7/06/2019 in Civil HoD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech II-I, III-I and IV-I students.

S.No	Name of the mentor	Year/ Branch	Regd.No		No of students	Signature of the mentor
			From	To		
1	G.Sahithi	II/CE	18X41A0103	18X41A0112	18	G.Sahithi
			19X45A0101	19X45A0109		
2	A.Krishna Priya	II/CE	18X41A0113	18X41A0121	18	A.K.Priya
			19X45A0119	19X45A0127		
3	J.Purna Chandra Rao	II/CE	18X41A0123	18X41A0131	18	J.P.C.Rao
			19X45A0110	19X45A0118		
4	K.Rupasri	II/CE	18X41A0132	18X41A0136	18	K.Rupasri
			19X45A0128	19X45A0140		
5	R. Durga Rao	II/CE	18X41A0137	18X41A0147	18	R.D.Rao
			19X45A0151	19X45A0157		
6	A.Anoop Kumar	II/CE	18X41A0148	18X41A0155	17	A.A.Kumar
			19X45A0141	19X45A0150		
7	Ch.Mallika Chowdary	III/CE	17X41A0101	17X41A0110	20	Ch.Mallika
			18X45A0101	18X45A0110		
8	Ch.Suresh	III/CE	17X41A0111	17X41A0119	20	Ch.Suresh
			18X45A0111	18X45A0121		
9	K.Kiran	III/CE	17X41A0121	17X41A0130	20	K.Kiran
			18X45A0122	18X45A0133		
10	M.Karthik kumar	III/CE	17X41A0131	17X41A0139	20	M.Karthik
			18X45A0134	18X45A0144		
11	V.Chinni	III/CE	17X41A0140	17X41A0148	20	V.Chinni
			18X45A0145	18X45A0156		
12	Dr.T.Satyanarayana	III/CE	18X45A0157	18X45A0168	12	Dr.T.Satyanarayana
13	N.Kranthi Rekha	IV/CE	16X41A0101	16X41A0110	18	N.K.Rekha
			17X45A0101	17X45A0110		

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DEPARTMENT OF CIVIL ENGINEERING

14	E.Ushasree	IV/CE	16X41A0111	16X41A0118	18	
			17X45A0146	17X45A0154		
15	K.Chandra Padmakar	IV/CE	16X41A0119	16X41A0126	18	
			17X45A0111	17X45A0121		
16	P.S.V Bharat	IV/CE	16X41A0127	16X41A0135	18	P.S.V
			17X45A0122	17X45A0132		
17	Jakeer Hussain	IV/CE	16X41A0136	16X41A0142	17	
				& 15X41A0162		
			17X45A0133	17X45A0143		

The Head, Dept. of Civil
11/06/19

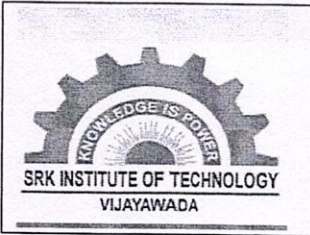
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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

Date: 4-06-2019

CIRCULAR

This is to inform II & IV B.Tech faculty members that a meeting will be convened in Control Systems laboratory at 3.00 PM on 05/06/2019 to appoint **Mentors** for the academic year 2019-2020 for B.Tech II-I & IV-I students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for around 20 students.
2. To discuss the duties and role of mentors.

S. Sni Gowri
The Head, Dept. of EEE

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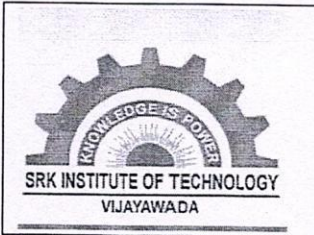
1. Principal office
2. All HoDs
3. EEE Faculty
4. Notice board

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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

Date: 05/06/2019

Meeting Minutes

A meeting was convened by the Head, Department of EEE for all faculty members of II & IV B.Tech on 05/06/2019.

Resolutions:

It was decided that the appointed mentors would

1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.

S. Sri Gowri
The Head, Dept. of EEE

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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

Date: 10/06/2019

CIRCULAR

With reference to the meeting conducted on 05/06/2019 in Control Systems laboratory, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech II-I & IV-I students.

S No	Name of the Mentor	Year/ Sem	Regd. No		No of Students	Signature of the Mentor
			From	To		
1	S.Nageswara Rao	II/I	18X41A0201	19X45A0211	23	
2	T.V.Maha Lakshmi	II/I	19X45A0212	19X45A0234	23	
3	B.Indraja	IV/I	16X41A0201	17X45A0210	17	
4	N.E.Keerthi Chandra	IV/I	17X45A0211	17X45A0227	15	

S. Sri Gowri
The Head, Dept. of EEE

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Date: 16-06-2019

CIRCULAR

This is to inform II, III & IV B.Tech faculty members that a meeting will be convened in Head of the department of Mechanical room at 4 PM on 17-06-2019 to appoint Mentors for the academic year 2019-2020 for B.Tech II-I, III-I & IV-I students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for every 16-20 students.
2. To discuss the duties and role of mentors.

The Head, Dept. of Mechanical

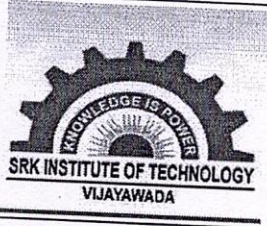
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Circulated to:

1. Principal office
2. Office
3. Mechanical Staff
4. Notice board

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DEPARTMENT OF MECHANICAL ENGINEERING

Date: 17-06-2019

Meeting Minutes

A meeting was convened by the Head, Department of Mechanical for all faculty members of II, III & IV B.Tech on 17-06-2019.

Resolutions:

It was decided that the appointed mentors would

1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.

The Head, Dept. of Mechanical

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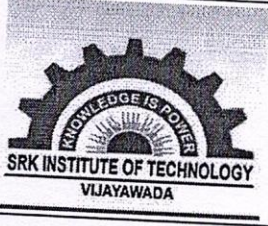
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Circulated to:

1. Principal Office
2. Mechanical Staff
3. Notice Board

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Date: 18-06-2019

CIRCULAR

With reference to the meeting conducted on 17-06-2019 in Head of the department of Mechanical room, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech II-I, III-I & IV-I students.

IV YEAR (2017-18) BATCH

S. No	Faculty name	Roll No Allotted	No of students	Signature of staff
1	Mr. A.STANLY KUMAR	15X41A0353, 16X41A0301 TO 16X41A0321	20	
2	Mr. D. ROGNATHA RAO	15X41A0357, 16X41A0323 TO 16X41A0343	16	
3	Mr. V.PAVAN KUMAR	15JP1A0362, 16X41A0344, 16X41A0352, 17X45A0301 TO 17X45A0310	18	
4	Ms. P. BHAGYA LAKSHMI	17X45A0311 TO 17X45A0330	20	
5	Mr. U.TANOJ	17X45A0331 TO 17X45A0350	20	
6	Mr. R. KIRAN KUMAR	17X45A0351 TO 17X45A0361	10	

III YEAR (2018-19) BATCH

S. No	Faculty name	Roll No Allotted	No of students	Signature of staff
1	Ms. Y. DURGA BHAVANI	17X41A0301 TO 17X41A0323	15	
2	Ms. D.HARITHA BRAHMA	17X41A0326 TO 17X41A0348	20	
3	Mr. V. KRANTHI KUMAR	18X45A0301 TO 18X45A0320	20	
4	Mr. R. JAGANATHAN	18X45A0321 TO 18X45A0340	20	

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5	Mr. Z. JITENDRA	18X45A0341 TO 18X45A0360	20	y
6	Mr. R.KIRAN KUMAR	18X45A0361 TO 18X45A0368	8	ae

II YEAR (2019-20) BATCH

S. No	Faculty name	Roll No Allotted	No of students	Signature of staff
1	Mr. G. DURGA PRASAD	18X41A0301 TO 18X41A0321	20	GMP
2	Mr. D. SREE RAM PRASAD	18X41A0322, 18X41A0328, 19X45A0301 TO 19X45A0313	20	DRP
3	Mr. V. BALA CHINA LINGAM	19X45A0314 TO 19X45A0333	20	BCL
4	Mr. R. KARUN KUMAR	19X45A0334 TO 19X45A0353	20	RKK
5	Ms. Y. DURGA BHAVANI	17NQ1A306, 19X45A0354 TO 19X45A0360	8	YDB

The Head, Dept. of Mechanical

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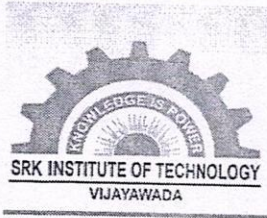
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Circulated to:

1. Principal Office
2. Mechanical Staff
3. Notice Board

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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION
ENGINEERING**

Date 4-06-2019

CIRCULAR

This is to inform that all the B.Tech faculty members that a meeting will be convened in the MW&OC Laboratory at 4PM on 5-06-2019 to appoint **Mentors** for the academic year 2019-2020 for B.Tech II-I, III-I & IV-I students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for around 20 students.
2. To discuss the duties and role of mentors.

S. Sri Gowri
The Head, Dept. of ECE

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3. ECE Faculty
4. Notice board

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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION
ENGINEERING**

Date 5-06-2019

Meeting Minutes

A meeting was convened by the Head, Department of ECE for all faculty members of II-I, III-I & IV-I B.Tech on 5-06-2019.

Resolutions:

It was decided that the appointed mentors would

1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.

S. Sri Gowri
The Head, Dept. of ECE

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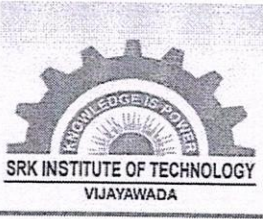
1. Principal Office
2. ECE Faculty
3. Notice Board

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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION
ENGINEERING**

Date 10-06-2019

Circular

With reference to the meeting conducted 5-06-2019 in MW&OC Laboratory, the below stated faculty members have been assigned the duty of mentorship for the academic year 2019-20 for II-I, III-I & IV-I B.Tech students.

COUNSELLORS A.Y 2019-20 I SEMESTER

II/IV ECE I SEMESTER I SECTION

S.NO	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	B.Ravi	18X41A0401-18X41A0423 (22)	<i>Ravi</i>
2	P.Raveendra	18X41A0424-18X41A0445 (22)	<i>P.Raveendra</i>
3	Dr.S.Sri Gowri	18X41A0440-18X41A0460 (19)	<i>S.Sri Gowri</i>

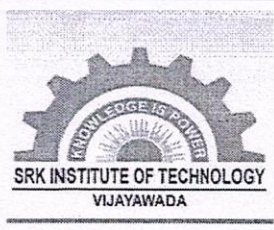
II/IV ECE I SEMESTER II SECTION

S.NO	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	V. Sekhara Babu	18X41A0461- 18X41A0482 (22)	<i>V.Sekhara Babu</i>
2	D. Ravitej	18X41A0483-18X41A04A4 (22)	<i>D.Ravitej</i>
3	Dr.B.Vanajakshi	18X41A04A5-B4,17X41A0498, 19X409-424 (21)	<i>Dr.B.Vanajakshi</i>

III/IV ECE I SEMESTER I SECTION

S.NO	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1.	P.Ratna Bhaskar	17X41A0401- 17X41A0424 (23)	<i>P.Ratna Bhaskar</i>
2.	B.S.S.Telesh	17X41A0426-17X41A0452 (22)	<i>B.S.S.Telesh</i>
3.	T. Manogna	17X41A0453-17X41A0460, 18X45A0420-18X45A0430, 16X41A0474,79,80 (24)	<i>T.Manogna</i>

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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION
ENGINEERING**

III/IV ECE I SEMSTER II SECTION

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	N. Mayuri	17X41A0462-17X41A0488 (22)	
2	V. Sri Lakshmi	17X41A0489-17X41A04B1 (22)	
3	S. Neeraja	17X41A04B2-17X41A04B4, 18X45A0401-18X45A0419, 16X45A04B5, 17HP440 (24)	

IV/IV ECE I SEMESTER I SECTION

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	MD. Shabeena Begum	16X41A0401-16X41A0422 (19)	
2	K. Venkateswara Rao	16X41A0424-16X41A0445 (20)	
3	N.V.K. Maha Lakshmi	16X41A0448-16X41A0460, 17X45A0401-17X45A0407 (20)	

IV/IV ECE I SEMESTER II SECTION

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	P. Koteswara Rao	16X41A0461- 16X41A0486 (22)	
2	G. Surya Prakash	16X41A0487- 16X41A04A8 (20)	
3	A.V.P. Sarvari	16X41A04A9-16X41A04B4, 17X45A0410-17X45A0424, 15X41A0485,468 (19)	

S. Sri Gowri
The Head, Dept. of ECE

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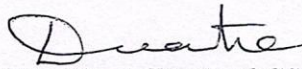
Date: 19/06/2019


CIRCULAR

This is to inform II,III,IV B.Tech CSE faculty members that a meeting will be convened in BLC 2 lab at 4PM on 20/06/2019 to appoint **Mentors** for the I semester of academic year 2019-2020 for B.Tech II,III,IV students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for every 16-20 students.
2. To discuss the duties and role of mentors.


The Head, Dept. of CSE 19/6/19


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Department of Computer Science and Engineering

Date: 21/06/2019

Meeting Minutes

A meeting was convened by the Head, Department of CSE for all faculty members of II,III,IV B.Tech on 20/06/19.

Resolutions:

It was decided that the appointed mentors would

1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their ward's attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.

Duante 21/6/19
The Head, Dept. of CSE

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Department of Computer Science and Engineering

Date: 24/06/2019

CIRCULAR

With reference to the meeting conducted on 20/06/2019 in BLC2 lab, the following faculty members have been assigned the duty of mentorship for the following B.Tech II,III,IV students.

II-IVCSE SECTION A

Sl No	Name of the Mentor	Roll No's of the students	Signature
1	Ms A.Radhika	18X41A0501-521(20)	<i>Radhika</i>
2	Ms T. Prasanna	18X41A0522-541(20)	<i>T. Prasanna</i>
3	Ms M. Anitha	18X41A0542-560(20)	<i>M. Anitha</i>

II-IVCSE SECTION B

Sl No	Name of the Mentor	Roll No's of the students	Signature
1	Mr N.Sudhakar Reddy	18X41A0561-581(22)	<i>N. Sudhakar Reddy</i>
2	Mr M. Naresh Babu	18X41A0582-5A1(23)	<i>M. Naresh Babu</i>
3	Ms B.Asha Latha	19X41A05A2-5B2(26)	<i>B. Asha Latha</i>

III-IVCSE SECTION A

Sl No	Name of the Mentor	Roll No's of the students	Signature
1	Ms. K. Sri Lakshmi	17X41A0501-521(20)	<i>K. Sri Lakshmi</i>
2	Mr Ch.Satyanarayana	17X41A0523-542(20)	<i>Ch. Satyanarayana</i>
3	Ms P .Jaya Sri	17X41A0543-560(20)	<i>P. Jaya Sri</i>

III-IVCSE SECTION B

Sl No	Name of the Mentor	Roll No's of the students	Signature
1	Dr.N.Neelima Priyanka	17X41A0561-580(20)	<i>N. Neelima Priyanka</i>
2	Mr T.Naga Raju	17X41A0581-5A1(20)	<i>T. Naga Raju</i>
3	Mr S. Suresh Babu	5A2-18X45A0517(20)	<i>S. Suresh Babu</i>

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IV-IV CSE SECTION A

SI No	Name of the Mentor	Roll No's of the students	Signature
1	Mr.P.Bhagya Raju	16X41A0501-520(20)	PBR
2	Ms.J.Niranjani	16X41A0521-541(20)	JN
3	Mr D.V.V.B.Brahmachari	16X41A0542-563(20)	DB

IV-IV CSE SECTION B

SI No	Name of the Mentor	Roll No's of the students	Signature
1	Ms N.V.Madhu Bindu	16X41A0564-587(20)	NV
2	Mr M.V.Sumanth	16X41A0588-5A9(19)	SV
3	Mr D.V.Subba Rao	16X41A05B0-17X45A0505(15)	DR

D. V. V. B. Brahmachari
The Head, Dept. of CSE 24/06/19

[Signature]
Principal

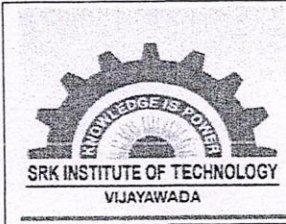
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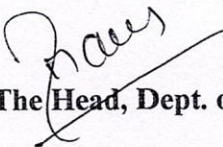
Date: 4-06-2019

CIRCULAR

This is to inform all IT faculty members that a meeting will be convened in the IT HOD room at 4PM on 6-06-2019 to appoint **Mentors** for the academic year 2019-2020 for II-I, III-I & IV-I B.Tech students. All are advised to attend without fail.

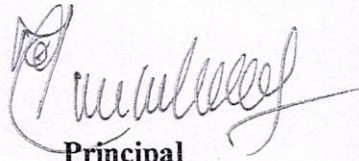
Agenda for the meeting:

1. To appoint one mentor for every 20-28 students.
2. To discuss the duties and role of mentors.


The Head, Dept. of IT

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3. IT Faculty
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Date: 6-06-2019

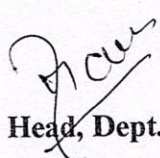
Meeting Minutes

A meeting was convened by the Head, Department of IT for all faculty members of B.Tech on 6-06-2019.

Resolutions:

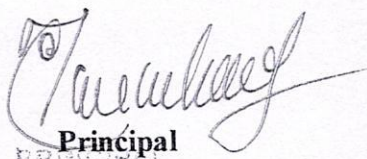
It was decided that the appointed mentors would

1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.

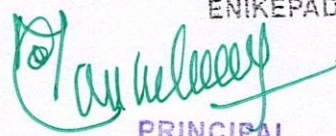

The Head, Dept. of IT

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Date: 7-06-2019

CIRCULAR

With reference to the meeting conducted on 6-06-2019 in IT HOD room, the below stated faculty members have been assigned the duty of mentorship for the following II-I, III-I & IV-I B.Tech students.

II/IV IT I SEMESTER

S.No	Name of the mentor	Year/ Branch	Regd.No		No of students	Signatu re of the mentor
			From	To		
1	Mrs. A.Veda Sri	II/IT	18X41A1201	18X41A1228	27	
2	Mr. G.D.K.Kishore	II/IT	18X41A1229	19X45A1206	27	

III/IV IT I SEMESTER

S.No	Name of the mentor	Year/ Branch	Regd.No		No of students	Signatu re of the mentor
			From	To		
1	Mrs.P.Rani	III/IT	17X41A1202	17X41A1224	22	
2	Mrs.S.Praneetha	III/IT	17X41A1225	17X41A1248	22	

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IV/IV IT I SEMESTER

S.No	Name of the mentor	Year/ Branch	Regd.No		No of students	Signatur e of the mentor
			From	To		
1.	Mrs. G.SriLakshmi	IV/IT	16X41A1201	16X41A1225	23	<i>G.SriLakshmi</i>
2.	Mr. M.Suresh Babu	IV/IT	16X41A1226	16X41A1250	23	<i>M.Suresh Babu</i>

[Signature]
The Head, Dept. of IT

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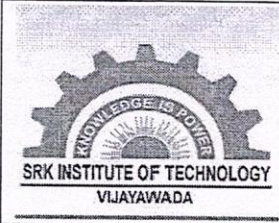
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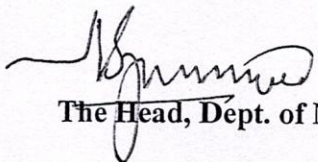
Date: 05/08/2019

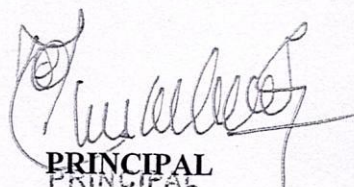
CIRCULAR

This is to inform MBA faculty members that a meeting will be convened in HOD Chamber at 4PM on 06/08/2019 to appoint **Mentors** for the academic year 2019-2020 for IMBA I Year I Semester students. All are advised to attend without fail.

Agenda for the meeting:


1. To appoint one mentor for every 16-20 students.
2. To discuss the duties and role of mentors.

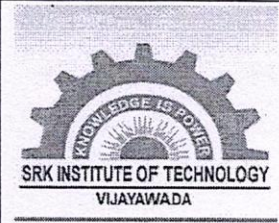

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Date: 06/08/2019

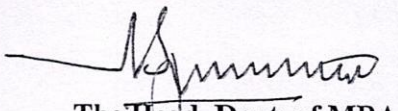
Meeting Minutes

A meeting was convened by the Head, Department of MBA for all faculty members of MBA on 06/08/19.

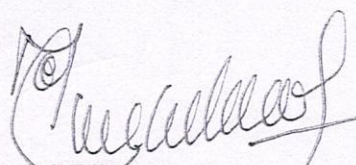
Resolutions:

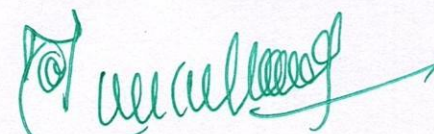
It was decided that the appointed mentors would

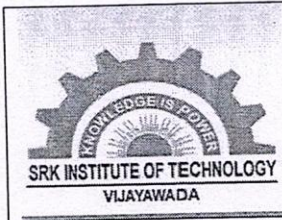
1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.


The Head, Dept. of MBA
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 Department of Business Administration

INTEGRATED MBA MENTORS LIST FOR THE ACADEMIC YEAR 2019-20, SEM 1

S.No	Name of the Mentor	Branch	Year & Sec	Roll number		No of students	Signature of the Mentor
				From	To		
1	Mr. G. Kiran	IMBA	I/I	19X41M0001	19X41M0015	15	
2	Mr.P. Naga Srinivasa Rao	IMBA	I/I	19X41M0016	19X41M0030	15	
3	Dr M. Veerabadra Rao	IMBA	I/I	19X41M0031	19X41M0043	12	
4	Ms. B. Anitha	IMBA	I/I	19X41M0044	19X41M0066	13	
5	Mr.B. Chinni	IMBA	II/I	18X41M0001	18X41M0018	16	
6	Mr. SK. Shafiullah	IMBA	II/I	18X41M0019	18X41M0036	18	
7	Mr. B.Naveen	IMBA	II/I	18X41M0037	18X41M0053	14	
8	Mr. B. Krishnaiah	IMBA	III/I	17X41M0001	17X41M0018	12	
9	Ms. M. Indraj	IMBA	IV/I	16X41M0001	16X41M0016	12	
10	Ms. B. Indira	IMBA	IV/I	16X41M0017	16X41M0032	12	
11	Mr. BVSS Subba Rao	IMBA	V/I	15X41M0001	15X41M0016	16	

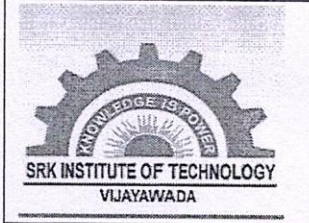
HOD-MBA

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Department of Business Administration

Date: 08/08/2019

CIRCULAR

With reference to the meeting conducted on 06/08/2019 in HOD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following IMBA I Year I Semester students.

IMBA I YEAR I SEMENSTER

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	Mr. G.Kiran	19X41M0001 – 15 (15)	
2	Mr. P.Naga Srinivasa Rao	19X41M0016 – 30 (15)	
3	Dr M. VeerabadraRao	19X41M0031 – 43 (13)	
4	Ms. B. Anitha	19X41M0044 – 66 (13)	

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Date: 14/06/2019

CIRCULAR

This is to inform MBA faculty members that a meeting will be convened in HOD Chamber at 4PM on 17/06/2019 to appoint **Mentors** for the academic year 2019-2020 for IMBA II, III & V Year I Semester students. All are advised to attend without fail.

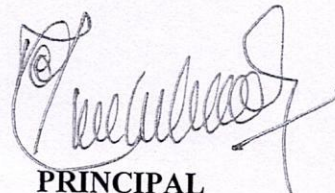
Agenda for the meeting:

1. To appoint one mentor for every 16-20 students.
2. To discuss the duties and role of mentors.

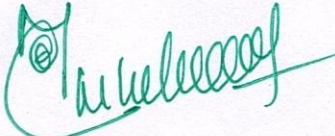

The Head, Dept. of MBA

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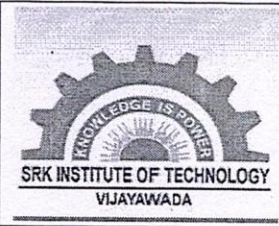
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2. MBA Faculty
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Department of Business Administration

Date: 17/06/2019

Meeting Minutes

A meeting was convened by the Head, Department of MBA for all faculty members of MBA on 17/06/19.

Resolutions:

It was decided that the appointed mentors would

1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.


The Head, Dept. of MBA

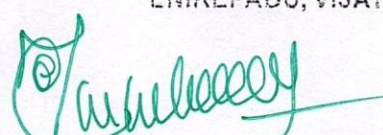
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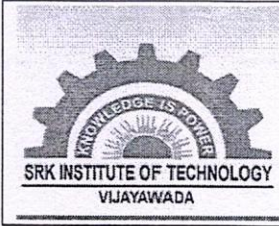
1. Principal Office
2. MBA Faculty
3. Notice Board


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Department of Business Administration

Date: 19/06/2019

CIRCULAR

With reference to the meeting conducted on 17/06/2019 in HOD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following IMBA II, III & V Year I Semester students.

IMBA II YEAR I SEMENSTER

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	Mr. B.Chinni	18X41M0001 – 18 (18)	
2	Mr. SK.Shafiullah	18X41M0019 – 36 (18)	
3	Mr. B.Naveen	18X41M0037 – 53 (17)	

IMBA III YEAR I SEMENSTER

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1.	Mr. B.Krishnaiah	17X41M0001 – 18 (18)	

IMBA V YEAR I SEMENSTER

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	Mr. BVSS Subba Rao	15X41M0001 – 13 (13) & 14X41M0004	

The Head, Dept. of MBA

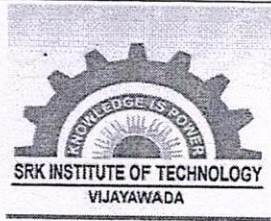
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Department of Business Administration

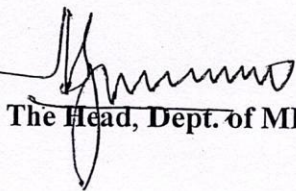
Date: 29/03/2019

CIRCULAR

This is to inform MBA faculty members that a meeting will be convened in HOD Chamber at 4PM on 01/04/2019 to appoint **Mentors** for the academic year 2019-2020 for IMBA IV Year I Semester students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for every 16-20 students.
2. To discuss the duties and role of mentors.



The Head, Dept. of MBA

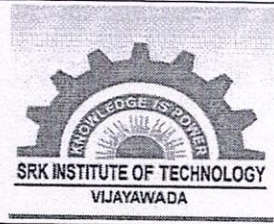
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Date: 01/04/2019

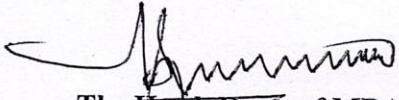
Meeting Minutes

A meeting was convened by the Head, Department of MBA for all faculty members of MBA on 01/04/19.

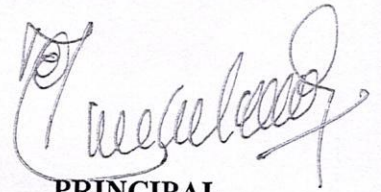
Resolutions:

It was decided that the appointed mentors would


1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.

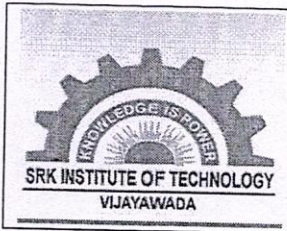

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Department of Business Administration

Date: 03/04/2019

CIRCULAR

With reference to the meeting conducted on 01/04/2019 in HOD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following IMBA IV Year I Semester students.

IMBA IV YEAR I SEMENSTER

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	Ms. M. Indraj	16X41M0001 – 16 (16)	
2	Ms. B.Indira	16X41M0017 – 32 (16)	

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Date: 04/02/2020

CIRCULAR

This is to inform I B.Tech faculty members that a meeting will be convened in English Language laboratory at 4PM on 05/02/2020 to appoint **Mentors** for the academic year 2019-2020 for B.Tech I-II students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for every 16-20 students.
2. To discuss the duties and role of mentors.

Sadnaji

The Head, Dept. of S&H

[Signature]
Principal

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1. All HODs

[Handwritten signatures]
CE IT Creative
CSE & MCA

2. S&H Faculty

[Handwritten signatures]
N. Ind [Signature]

3. AO *[Signature]*
4. Notice board

[Signature]

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Date: 05/02/2020

Meeting Minutes

A meeting was convened by the Head, Department of S&H for all faculty members of I B.Tech on 05/02/2020.

Resolutions:

It was decided that the appointed mentors would

1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.

Sadmaji

The Head, Dept. of S&H

[Signature]
Principal

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1. All HODs

[Handwritten signatures]
CE ET CSE&MCA MBA

2. S&H Faculty

[Handwritten signatures]

3. AO
4. Notice board

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Date: 10/02/2020

CIRCULAR

With reference to the meeting conducted on 05/02/2020 in English Language laboratory, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech I-II students.

S. No	Name of the mentor	Year/ Branch	Regd.No		No of students	Signature of the mentor
			From	To		
1	Ms. B.Sowjanya	I/CE	19X41A0101	19X41A0104	13	
2	Mr. Yellamanda Vusa	I/ME	19X41A0301	19X41A0309		
3	MR.B.V.Rama Krishna Rao	I/ECE-A	19X41A0401	19X41A0418	18	
4	Mr. G.Praveen	I/ECE-A	19X41A0419	19X41A0435	17	
5	Ms. S.Kalpana	I/ECE-A	19X41A0436	19X41A0453	17	
6	Mr. K.Basava Raju	I/ECE-B	19X41A0454	19X41A0470	17	
7	Ms.P.Mohan Padma	I/ECE-B	19X41A0471	19X41A0487	17	
		I/EEE	19X41A0488	19X41A04A4	17	
8	Ms. S.Suman	I/EEE	19X41A0201		1	
9	Dr.N.Sridevi	I/CSE-A	19X41A0501	19X41A0516	16	
10	Dr.G.Maithreyi	I/CSE-A	19X41A0517	19X41A0532	16	
11	Ms. M.V.Elizabeth	I/CSE-A	19X41A0533	19X41A0548	16	
12	Dr.A.Padmaja	I/CSE-A	19X41A0549	19X41A0564	16	
13	Ms. V.Prasanthi	I/CSE-B	19X41A0565	19X41A0582	18	
14	Ms. T.Prasanna	I/CSE-B	19X41A0583	19X41A05A1	19	
15	Ms. G.Koteswaramma	I/CSE-B	19X41A05A2	19X41A05C0	19	
16	Ms. G.L.Sarvani	I/IT	19X41A1201	19X41A1220	20	
17	Ms. D.Udaya Keerthi	I/IT	19X41A1221	19X41A1239	19	
		I/IT	19X41A1240	19X41A1258	19	

The Head, Dept. of S&H

Principal

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- All HODs

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- S&H Faculty
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DEPARTMENT OF CIVIL ENGINEERING

Date: 4/12/2019

CIRCULAR

This is to inform faculty members that a meeting will be convened in Civil HoD Chamber at 4.00 PM on 5/12/2019 to appoint **Mentors** for the academic year 2019-2020 for B.Tech II-II, III-II & IV-II students. All are advised to attend without fail.

Agenda for the meeting:

3. To appoint one mentor for every 16-20 students.
4. To discuss the duties and role of mentors.

T. Lakshmi
The Head, Dept. of Civil
4/12/19

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8. Notice board

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DEPARTMENT OF CIVIL ENGINEERING

Date: 09/12/2019

Meeting Minutes

A meeting was convened by the Head, Department of Civil for all faculty members of II-II, III-II & IV-II B.Tech on 5/12/2019.

Resolutions:

It was decided that the appointed mentors would

7. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
8. Notify periodically parents about their wards' attendance and academic performance.
9. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
10. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
11. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
12. Prepare and plan well for the scheduled sessions with their respective mentees.

J. L. ...
The Head, Dept. of Civil
9/12/19

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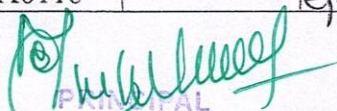
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DEPARTMENT OF CIVIL ENGINEERING

Date: 09/12/2019

CIRCULAR

With reference to the meeting conducted on 5/12/2019 in Civil HoD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech II-I, III-I and IV-I students.

S.No	Name of the mentor	Year/ Branch	Regd.No		No of students	Signature of the mentor
			From	To		
1	A.Thanusree	II/CE	18X41A0103	18X41A0112	20	<i>[Signature]</i>
			19X45A0101	19X45A0111		
2	A.Krishna Priya	II/CE	18X41A0113	18X41A0121	20	<i>[Signature]</i>
			19X45A0123	19X45A0133		
3	R.Durga Rao	II/CE	18X41A0123	18X41A0132	20	<i>[Signature]</i>
			19X45A0112	19X45A0122		
4	K.Chandra Padmakar	II/CE	18X41A0133	18X41A0141	20	<i>[Signature]</i>
			19X45A0134	19X45A0144		
5	M.Karthik Kumar	II/CE	18X41A0142	18X41A0155	20	<i>[Signature]</i>
			19X45A0151	19X45A0157		
6	G.Anuradha	II/CE	19X45A0145	19X45A0150	18	<i>[Signature]</i>
		III/CE	18X45A0102	18X45A0106		
		IV/CE	16X41A0135	16X41A0142& 15X41A0162		
7	Dr.T.Satyanarayana	III/CE	17X41A0101	17X41A0109	20	<i>[Signature]</i>
			18X45A0109	18X45A0119		
8	E.Ushasree	III/CE	17X41A0110	17X41A0118	20	<i>[Signature]</i>
			18X45A0133	18X45A0143		
9	N.Karanthi Rekha	III/CE	17X41A0119	17X41A0129	20	<i>[Signature]</i>
			18X45A0120	18X45A0132		
10	P.S.V.Bharath	III/CE	17X41A0130	17X41A0138	20	<i>[Signature]</i>
			18X45A0144	18X45A0156		
11	K.Kiran	III/CE	17X41A0139	17X41A0148	20	<i>[Signature]</i>
			18X45A0158	18X45A0168		
12	G.Sahithi	IV/CE	16X41A0101	16X41A0110		<i>[Signature]</i>


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			17X45A0101	17X45A0113	20	
13	J.Purna Chandra rao	IV/CE	16X41A0111	16X41A0118	20	<i>J.P.</i>
			17X45A0112	17X45A0122		
14	A.Anoop	IV/CE	16X41A0119	16X41A0126	20	<i>A.A.</i>
			17X45A0128	17X45A0140		
15	Ch.Mallika Chowdary	IV/CE	16X41A0127	16X41A0134	20	<i>ew</i>
			17X45A0141	17X45A0154		

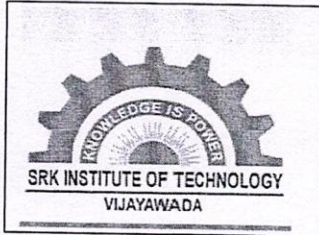
J. Purna Chandra Rao
The Head, Dept. of Civil
9/12/19

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Principal

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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

Date: 05-12-2019

CIRCULAR

This is to inform II & IV B.Tech faculty members that a meeting will be convened in Control Systems laboratory at 3.00 PM on 06-12-2019 to appoint **Mentors** for the academic year 2019-2020 for B.Tech II-II & IV-II students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for every 16-20 students.
2. To discuss the duties and role of mentors.

S. Sri Gowri
The Head, Dept. of EEE

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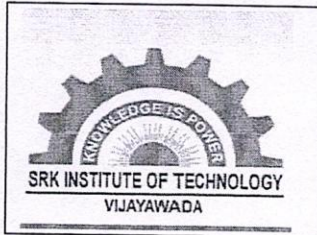
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4. Notice board

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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

Date: 06/12/2019

Meeting Minutes

A meeting was convened by the Head, Department of EEE for all faculty members of II & IV B.Tech on 06-12-2019.

Resolutions:

It was decided that the appointed mentors would

1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.

S. Sri Gowri
The Head, Dept. of EEE

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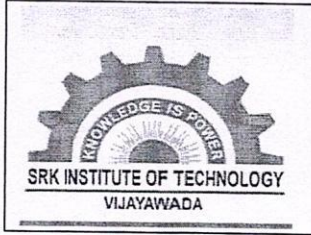
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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

Date: 09/12/2019

CIRCULAR

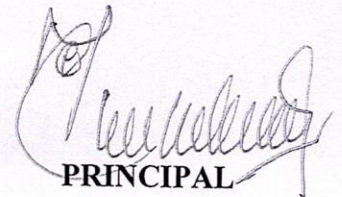
With reference to the meeting conducted on 06/12/2019 in Control Systems laboratory, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech II-II & IV-II students.

S No	Name of the Mentor	Year/ Sem	Regd. No		No of Students	Signature of the Mentor
			From	To		
1	K.Satyanarayana	II/II	18X41A0201	19X45A0203	15	K. Satyanarayana
2	N.E.Keerthi Chandra	II/II	19X45A0204	19X45A0218	15	NEC
3	T.V.Maha Lakshmi	II/II	19X45A0219	19X45A0234	16	TL
4	S.Nageswara Rao	IV/II	16X41A0201	17X45A0208	16	SN
5	B.Indraja	IV/II	17X45A0210	17X45A0227	16	TS In (A)

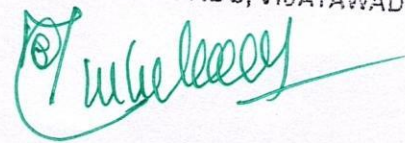
S. Sri Gowri
The Head, Dept. of EEE

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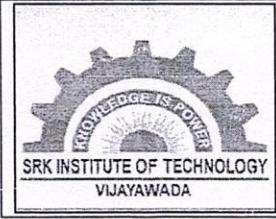
1. Principal Office
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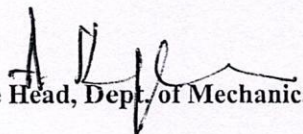
Date: 21-11-2019

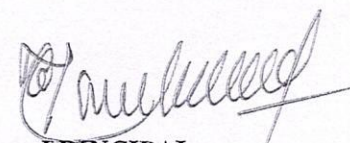
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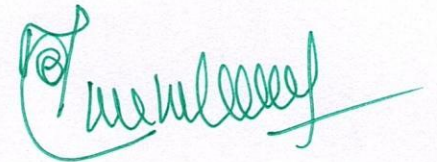
This is to inform II, III & IV B.Tech faculty members that a meeting will be convened in Head of the department of Mechanical room at 4PM on 22-11-2019 to appoint Mentors for the academic year 2019-2020 for B.Tech II-II, III-II & IV-II students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for every 16-20 students.
2. To discuss the duties and role of mentors.


The Head, Dept. of Mechanical

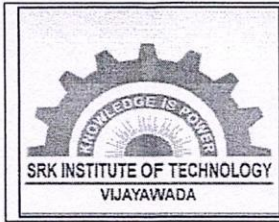

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3. Mechanical Staff
4. Notice board



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Date: 22-11-2019

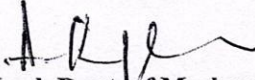
Meeting Minutes

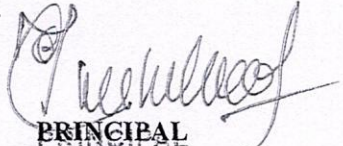
A meeting was convened by the Head, Department of Mechanical for all faculty members of II, III & IV B.Tech on 22-11-2019.

Resolutions:

It was decided that the appointed mentors would


1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.

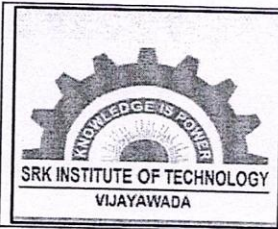

The Head, Dept. of Mechanical


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3. Notice Board


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Date: 23-11-2019

CIRCULAR

With reference to the meeting conducted on 22-11-2019 in Head of the department of Mechanical room, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech II-II, III-II & IV-II students.

IV YEAR (2017-18) BATCH

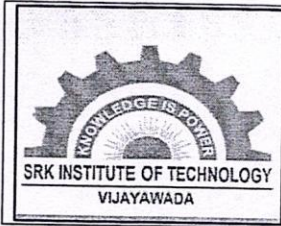
S.No	Faculty name	Roll no allotted	No of students	Signature of staff
1	Mr. A.STANELY KUMAR	15X41A0353, 16X41A0301 TO 16X41A0321	20	
2	Mr. D. ROGNATH RAO	16X41A0323 TO 16X41A0343	15	
3	Mr. V.PAVAN KUMAR	15JP1A0362, 16X41A0344, 16X41A0352, 17X45A0301 TO 17X45A0310	18	
4	Ms. P. BHAGYA LAKSHMI	17X45A0311 TO 17X45A0330	20	
5	Mr. U.TANOJ	17X45A0331 TO 17X45A0350	20	
6	Mr. R. KIRAN KUMAR	17X45A0351 TO 17X45A0361	10	

III YEAR (2018-19) BATCH

S.No	Faculty name	Roll no allotted	No of students	Signature of staff
1	Ms. Y. DURGA BHAVANI	17X41A0301 TO 17X41A0323	14	
2	Ms. D.HARITHA BRAHMA	17X41A0326 TO 17X41A0348	20	

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3	Mr. M. HARI KRISHNA	18X45A0301 TO 18X45A0320	20	<i>krishna</i>
4	Mr.P.TARUN NAGA VENKATESH	18X45A0321 TO 18X45A0340	20	<i>Tarun</i>
5	Mr. B. NAGENDRA	18X45A0341 TO 18X45A0360	20	<i>B</i>
6	Mr. R.KIRAN KUMAR	18X45A0361 TO 18X45A0368	8	<i>R</i>

II YEAR (2019-20) BATCH

S.No	Faculty name	Roll no allotted	No of students	Signature of staff
1	Mr. G. DURGA PRASAD	18X41A0301 TO 18X41A0321	20	<i>G</i>
2	Mr. D. SREE RAM PRASAD	18X41A0322, 18X41A0328, 19X45A0301 TO 19X45A0313	20	<i>D</i>
3	Mr. V. BALA CHINA LINGAM	19X45A0314 TO 19X45A0333	20	<i>B</i>
4	Mr. R. KARUN KUMAR	19X45A0334 TO 19X45A0353	20	<i>R</i>
5	Ms. Y. DURGA BHAVANI	19X45A0354 TO 19X45A0360	8	<i>Y</i>

A D
The Head, Dept. of Mechanical

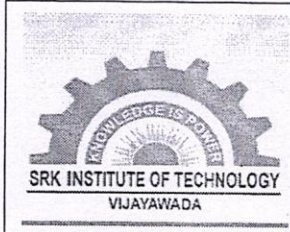
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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION
ENGINEERING**

Date 05-12-2019

CIRCULAR

This is to inform that all the B.Tech faculty members that a meeting will be convened in the MW&OC Laboratory at 4PM on 6-12-2019 to appoint **Mentors** for the academic year 2019-2020 for B.Tech II-II, III-II & IV-II students. All are advised to attend without fail.

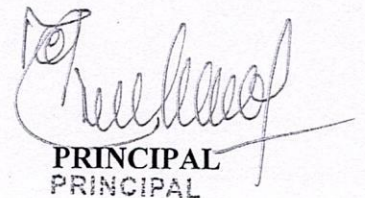
Agenda for the meeting:

1. To appoint one mentor for around 20 students.
2. To discuss the duties and role of mentors.

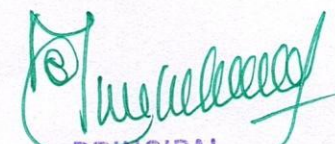
S. Sri Gowri
The Head, Dept. of ECE

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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION
ENGINEERING**

Date 6-12-2019

Meeting Minutes

A meeting was convened by the Head, Department of ECE for all faculty members of II-II, III-II & IV-II B.Tech on 6-12-2019.

Resolutions:

It was decided that the appointed mentors would

1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.

S. Sri Gowri
The Head, Dept. of ECE

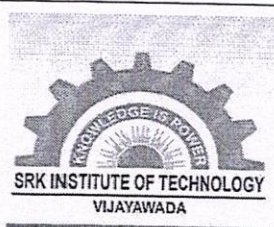
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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION
 ENGINEERING**

Date 09-12-2019

Circular

With reference to the meeting conducted 06-12-2019 in MW&OC Laboratory, the below stated faculty members have been assigned the duty of mentorship for the academic year 2019-20 for II-II, III-II & IV-II B.Tech students.

COUNSELLORS A.Y 2019-20 II SEMESTER

II/IV ECE II SEMESTER I SECTION

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	AVP Sarvari	18X41A0401-18X41A0423 (22)	<i>AVP Sarvari</i>
2	B Ravi	18X41A0424-18X41A0445 (22)	<i>B Ravi</i>
3	P Raveendra	18X41A0446-18X41A0460, 19X401-408(21)	<i>P Raveendra</i>

II/IV ECE II SEMESTER II SECTION

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	D Ravi Tej	18X41A0461- 18X41A0482 (22)	<i>D Ravi Tej</i>
2	G Surya Prakash	18X41A0483-18X41A04A4 (22)	<i>G Surya Prakash</i>
3	P Koteswara Rao	18X41A04A5-A8, 17X41A0498,19X409-424 (21)	<i>P Koteswara Rao</i>

III/IV ECE II SEMESTER I SECTION

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	K Venkateswara Rao	17X41A0401- 17X41A0424 (23)	<i>K Venkateswara Rao</i>
2	N Mayuri	17X41A0426-17X41A0452 (22)	<i>N Mayuri</i>
3	BSS Tejesh	17X41A0453-17X41A0460, 18X45A0420- 18X45A0430,16X41A0474,79,80 (22)	<i>BSS Tejesh</i>

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III/IV ECE II SEMSTER II SECTION

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	NVK Maha Lakshmi	17X41A0462-17X41A0488 (22)	<i>Maha</i>
2	V Sekhara Babu	17X41A0489-17X41A04B1 (22)	<i>V Sekhara</i>
3	CH Siva Rajesh	17X41A04B2-17X41A04B4, 18X45A0401- 17X45A0419, 17HP1A0440 (23)	<i>CH Siva</i>

IV/IV ECE II SEMESTER I SECTION

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	V Sri Lakshmi	16X41A0401-16X41A0422 (19)	<i>V Sri</i>
2	S Neeraja	16X41A0424-16X41A0445 (20)	<i>S Neeraja</i>
3	Dr S Sri Gowri	16X41A0448-16X41A0460, 17X45A0401- 17X45A0407 (20)	<i>S. Sri Gowri</i>

IV/IV ECE II SEMESTER II SECTION

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	T Manogna	16X41A0461- 16X41A0486 (22)	<i>T Manogna</i>
2	P Ratna Bhaskar	16X41A0487- 16X41A04A8 (20)	<i>P Ratna</i>
3	Dr B Vanajakshi	16X41A04A9-16X41A04B4, 17X45A0410- 17X45A0424, 15X41A0485,468 (19)	<i>Dr B Vanajakshi</i>

S. Sri Gowri
The Head, Dept. of ECE

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Department of Computer Science and Engineering

Date: 19/11/2019

CIRCULAR

This is to inform II,III,IV B.Tech CSE faculty members that a meeting will be convened in BLC 2 laboratory at 4PM on 20/11/2019 to appoint **Mentors** for II semester of the academic year 2019-2020 for B.Tech II,III,IV students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for every 16-20 students.
2. To discuss the duties and role of mentors.

D. Venkatesh
The Head, Dept. of CSE 19/11/19

[Signature]
Principal

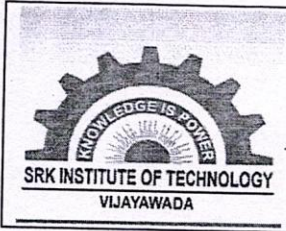
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Department of Computer Science and Engineering

Date: 21/11/2019

Meeting Minutes

A meeting was convened by the Head, Department of CSE for all faculty members of II,III,IV B.Tech on 20/11/19.

Resolutions:

It was decided that the appointed mentors would

1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their ward's attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.

D. Venkatesh
The Head, Dept. of CSE 21/11/19

[Signature]
Principal

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Department of Computer Science and Engineering

Date: 23/11/2019

CIRCULAR

With reference to the meeting conducted on 20/11/2019 in BLC2 laboratory, the following faculty members have been assigned the duty of mentorship for the following B.Tech II,III,IV students.

II-IV CSE SECTION A

SI No	Name of the Mentor	Roll No's of the students	Signature
1	Ms.A.Radhika	18X41A0501-521(20)	<i>Radhika</i>
2	Mr U.Harikrishna	18X41A0522-541(20)	<i>U. Harikrishna</i>
3	Ms M.Anitha	18X41A0542-560(20)	<i>M. Anitha</i>

II-IV CSE SECTION B

SI No	Name of the Mentor	Roll No's of the students	Signature
1	Ms B.Asha latha	18X41A0561-531(22)	<i>B.Asha latha</i>
2	Mr A.Kalyan Kumar	18X41A0582-5A1(23)	<i>A.Kalyan Kumar</i>
3	Mr M.Rithvik	18X41A05A2-517(26)	<i>M.Rithvik</i>

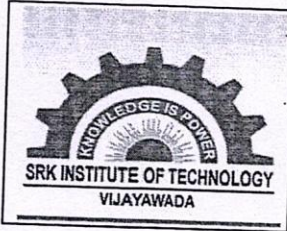
III-IV CSE SECTION A

SI No	Name of the Mentor	Roll No's of the students	Signature
1	Mr Ch. Ambedkar	17X41A0501-523(21)	<i>Ch. Ambedkar</i>
2	Mr M.Naresh Babu	17X41A0524-545(21)	<i>M.Naresh Babu</i>
3	Ms N.V.MadhuBindu	17X41A0561-580(21)	<i>N.V.MadhuBindu</i>

III-IVCSE SECTION B

SI No	Name of the Mentor	Roll No's of the students	Signature
1	Mr M.V.Sumanth	17X41A0561-580(20)	<i>M.V.Sumanth</i>
2	Dr N.Neelima Priyanka	17X41A0581-5A1(20)	<i>N.Neelima Priyanka</i>
3	Mr D.V.Subba Rao	17X41A05A2-18X45A0517(20)	<i>D.V.Subba Rao</i>

[Handwritten Signature]
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IV-IVCSE SECTION A

Sl No	Name of the Mentor	Roll No's of the students	Signature
1	Mr N.Sudhakar Reddy	16X41A0501-520(20)	
2	Mr Y. Malleswara Rao	16X41A0521-541(20)	
3	Mr T.Ganesh	16X41A0542-563(20)	

IV-IVCSE SECTION B

Sl No	Name of the Mentor	Roll No's of the students	Signature
1	Ms P.Usha Sri	16X41A0564-587(20)	
2	Mr S.Suresh Babu	16X41A0588-5A9(19)	
3	Mr Ch.Satyanarayana	16X41A05B0-17X45A0505(15)	

The Head, Dept. of CSE 21/11/19

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Department of INFORMATION TECHNOLOGY

Date: 11-11-2019

CIRCULAR

This is to inform all IT faculty members that a meeting will be convened in the IT HOD room at 4PM on 13-11-2019 to appoint **Mentors** for the academic year 2019-2020 for II-II, III-II & IV-II B.Tech students. All are advised to attend without fail.

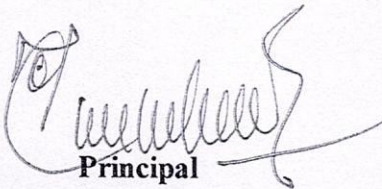
Agenda for the meeting:

1. To appoint one mentor for every 20-28 students.
2. To discuss the duties and role of mentors.

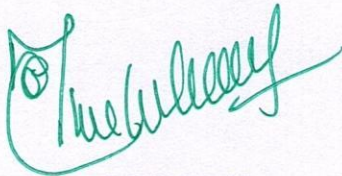

The Head, Dept. of IT

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1. Principal office
2. All HoDs
3. IT Faculty
4. Notice board


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Department of INFORMATION TECHNOLOGY

Date: 13-11-2019

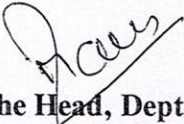
Meeting Minutes

A meeting was convened by the Head, Department of IT for all faculty members of B.Tech on 13-11-2019.

Resolutions:

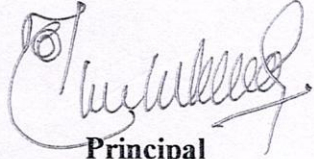
It was decided that the appointed mentors would

1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.

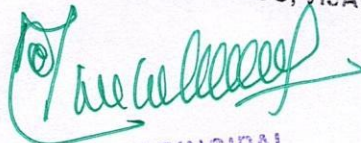

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Department of INFORMATION TECHNOLOGY

Date: 14-11-2019

CIRCULAR

With reference to the meeting conducted on 13-11-2019 in IT HOD room, the below stated faculty members have been assigned the duty of mentorship for the following II-II, III-II & IV-II B.Tech students

II/IV IT II SEMESTER

S.No	Name of the mentor	Year/ Branch	Regd.No		No of students	Signatur e of the mentor
			From	To		
1	Mrs.A.Veda Sri	II/IT	18X41A1201	18X41A1228	27	<i>Veda Sri</i>
2	Mr.G.D.K.Kishore	II/IT	18X41A1229	19X45A1206	26	<i>G.D.K.Kishore</i>

III/IV IT II SEMESTER

S.No	Name of the mentor	Year/ Branch	Regd.No		No of students	Signatur e of the mentor
			From	To		
1	Mrs.Amrita Mishra	III/IT	17X41A1202	17X41A1224	22	<i>Amrita Mishra</i>
2	Mrs.Y.V.Nandini	III/IT	17X41A1225	17X41A1248	22	<i>Y.V.Nandini</i>

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Department of INFORMATION TECHNOLOGY

IV/IV IT II SEMESTER

S.No	Name of the mentor	Year/ Branch	Regd.No		No of students	Signatur e of the mentor
			From	To		
1.	Mrs.G.SriLakshmi	IV/IT	16X41A1201	16X41A1225	23	<i>Lakshmi</i>
2.	Mr.M.Suresh Babu	IV/IT	16X41A1226	16X41A1250	23	<i>Suresh</i>

[Signature]
The Head, Dept. of IT

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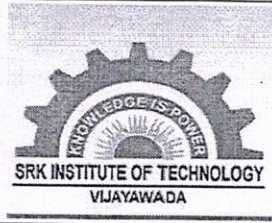
1. Principal Office
2. IT Faculty
3. Notice Board

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Department of Business Administration

Date: 26/08/2019

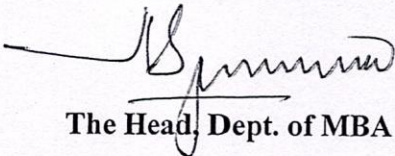
Meeting Minutes

A meeting was convened by the Head, Department of MBA for all faculty members of MBA on 26/08/19.

Resolutions:

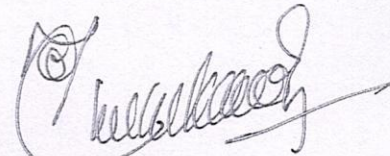
It was decided that the appointed mentors would

1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.


The Head, Dept. of MBA

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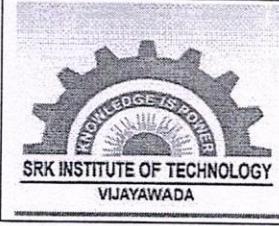


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Department of Business Administration

Date: 28/08/2019

CIRCULAR

With reference to the meeting conducted on 26/08/2019 in HOD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following IMBA IV Year II Semester students.

IMBA IV YEAR II SEMENSTER

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	Mr. V. Srinivas	16X41M0001 – 16 (16)	
2	Ms. A.Pratyusha	16X41M0017 – 32 (16)	

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INTEGRATED MBA MENTORS LIST FOR THE ACADEMIC YEAR 2019-20, SEM II

S.No	Name of the Mentor	Branch	Year & Sec	Roll number		No of students	Signature of the Mentor
				From	To		
1	Mr.G. Kiran	IMBA	I/II	19X41M0001	19X41M0015	15	<i>[Signature]</i>
2	Mr.B. Chinni	IMBA	I/II	19X41M0016	19X41M0030	15	<i>[Signature]</i>
3	Ms.B. Anitha	IMBA	I/II	19X41M0031	19X41M0043	12	<i>[Signature]</i>
4	Mr.P. Naga Srinivasa Rao	IMBA	I/II	19X41M0044	19X41M0066	13	<i>[Signature]</i>
5	Ms.B. Indira	IMBA	II/II	18X41M0001	18X41M0018	16	<i>[Signature]</i>
6	Ms.G. Sri Lalitha	IMBA	II/II	18X41M0019	18X41M0036	18	<i>[Signature]</i>
7	Dr M Veerabadra Rao	IMBA	II/II	18X41M0037	18X41M0053	14	<i>[Signature]</i>
8	Mr.P. Naga Srinivasa Rao	IMBA	III/II	17X41M0001	17X41M0018	12	<i>[Signature]</i>
9	Mr. V. Srinivas	IMBA	IV/II	16X41M0001	16X41M0016	12	<i>[Signature]</i>
10	Ms. A.Pratyusha	IMBA	IV/II	16X41M0017	16X41M0032	12	<i>[Signature]</i>
11	Mr. BVSS Subba Rao	IMBA	V/II	15X41M0001	15X41M0013	16	<i>[Signature]</i>

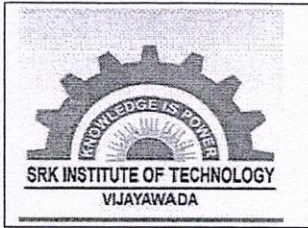
[Signature]
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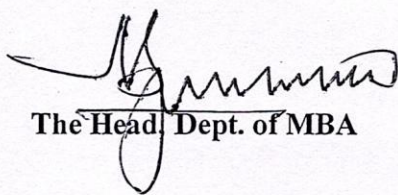
Date: 26/12/2019

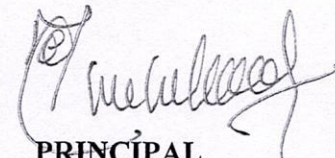
CIRCULAR

This is to inform MBA faculty members that a meeting will be convened in HOD Chamber at 4PM on 30/12/2019 to appoint **Mentors** for the academic year 2019-2020 for IMBA I Year II Semester students. All are advised to attend without fail.

Agenda for the meeting:


1. To appoint one mentor for every 16-20 students.
2. To discuss the duties and role of mentors.


The Head, Dept. of MBA


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Date: 30/12/2019

Meeting Minutes

A meeting was convened by the Head, Department of MBA for all faculty members of MBA on 30/12/19.

Resolutions:

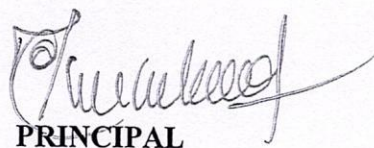
It was decided that the appointed mentors would

1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.


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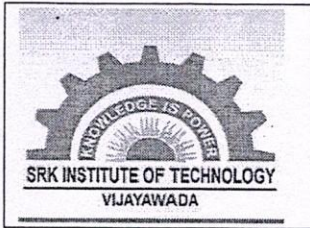
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Department of Business Administration

Date: 02/01/2020

CIRCULAR

With reference to the meeting conducted on 30/12/2019 in HOD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following IMBA I Year II Semester students.

IMBA I YEAR II SEMESTER

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	Mr. G. Kiran	19X41M0001 – 15 (15)	
2	Mr. B. Chinni	19X41M0016 – 30 (15)	
3	Ms. B. Anitha	19X41M0031 – 43 (13)	
4	Mr. P. Naga Srinivasa Rao	19X41M0044 – 66 (13)	

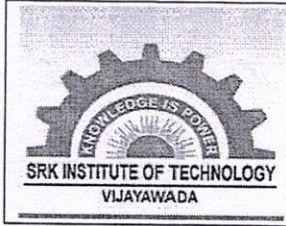
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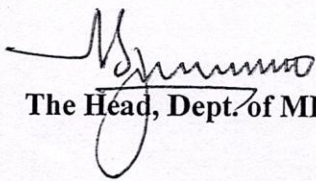
Date: 15/11/2019

CIRCULAR

This is to inform MBA faculty members that a meeting will be convened in HOD Chamber at 4PM on 18/11/2019 to appoint **Mentors** for the academic year 2019-2020 for IMBA II, III & V Year II Semester students. All are advised to attend without fail.

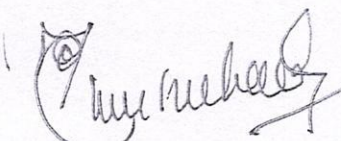
Agenda for the meeting:

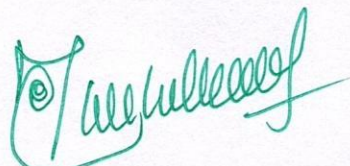
1. To appoint one mentor for every 16-20 students.
2. To discuss the duties and role of mentors.

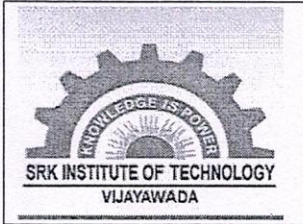

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Date: 18/11/2019

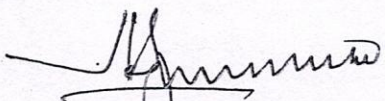
Meeting Minutes

A meeting was convened by the Head, Department of MBA for all faculty members of MBA on 18/11/19.

Resolutions:

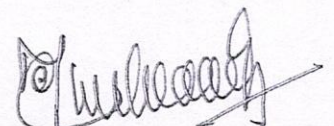
It was decided that the appointed mentors would

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6. Prepare and plan well for the scheduled sessions with their respective mentees.

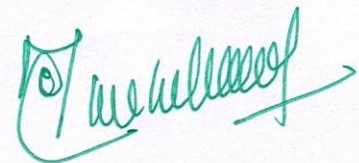

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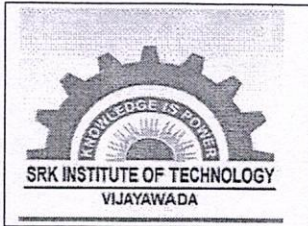
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Date: 19/11/2019

CIRCULAR

With reference to the meeting conducted on 18/11/2019 in HOD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following IMBA II, III & V Year II Semester students.

IMBA II YEAR II SEMENSTER

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	Ms. B. Indira	18X41M0001 – 18 (18)	
2	Ms. G. Sri Lalitha	18X41M0019 – 36 (18)	
3	Dr M Veerabadra Rao	18X41M0037 – 53 (17)	

IMBA III YEAR II SEMENSTER

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1.	Mr. P. Naga Srinivasa Rao	17X41M0001 – 18 (18)	

IMBA V YEAR II SEMENSTER

S.N O	NAME OF THE COUNSELLOR	ROLL NUMBERS OF THE STUDENTS	SIGNATURE
1	Mr. BVSS Subba Rao	15X41M0001 – 13 (13) & 14X41M0004	

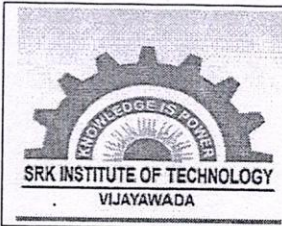
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Department of Business Administration

Date: 24/08/2019

CIRCULAR

This is to inform MBA faculty members that a meeting will be convened in HOD Chamber at 4PM on 26/08/2019 to appoint **Mentors** for the academic year 2019-2020 for IMBA IV Year II Semester students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for every 16-20 students.
2. To discuss the duties and role of mentors.

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